
COUNCIL

BULLETIN

Issued Week Ending Friday, 7 August 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

Contact: Kim Partridge
Telephone: 01992 564443



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 10 August 2020 – 16 August 2020

Monday 10 August			
Tuesday 11 August			
Wednesday 12 August	7.00pm	Area Planning Sub Committee West	
Thursday 13 August			
Friday 14 August			
Saturday 15 August			
Sunday 16 August			

Week Two: 17 August 2020 – 23 August 2020

Monday 17 August			
Tuesday 18 August			
Wednesday 19 August			
Thursday 20 August			
Friday 21 August			
Saturday 22 August			
Sunday 23 August			

Week Three: 24 August 2020 – 30 August 2020

Monday 24 August			
Tuesday 25 August	7.00pm	Joint Meeting of Overview and Scrutiny Chairman	
Wednesday 26 August	7.00pm	Area Planning Sub Committee South	
Thursday 27 August			
Friday 28 August			
Saturday 29 August			
Sunday 30 August			

Week Four: 31 August 2020 – 6 September 2020

Monday 31 August			
Tuesday 1 September	10.00am	Licensing Sub-Committee	
Wednesday 2 September	7.00pm	Area Plans Sub-Committee East	
Thursday 3 September			
Friday 4 September			
Saturday 5 September			
Sunday 6 September			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. PAVEMENT LICENCES

The Business and Planning Act 2020 received Royal assent on 22 July 2020 and has been introduced to assist businesses in recovery from the impacts of Covid-19. Measures include ability for bars, pubs and restaurants that had on site alcohol licences to be able to sell off site and to allow premises the flexibility to seek licences for outdoor seating.

A Temporary Pavement licence gives permission for removeable tables, chairs and other furniture to be used on the pavement outside a business to allow customers to enjoy Al fresco dining whilst also helping businesses to observe the social distancing rules. Eligible businesses include pubs, cafes, bars, restaurants, snack bars, coffee shops and ice cream parlours, and the licensing scheme continues until 30 September 2021.

The licence application process is fast tracked, all correspondence is electronic, and councils must determine an application within 14 days of receipt. Any applications not approved within the statutory timescale are deemed approved.

Cabinet agreed at its meeting on 20 July 2020, in preparation for the introduction pavement licence applications, and in order to meet the tight deadlines imposed by the new licensing regime, that the decision to determine an application will be made, where there are no objections, by the Service Director. Where there are objections, the Portfolio Holder for Commercial and Regulatory Services or the Leader of the Council will be consulted as well as the Chair or Vice Chair of the Licensing Committee before a decision can be made. In addition, all consultations will be carried out by electronic and digital means only and all applications will be made online.

It is also confirmed that all ward members will be consulted by email on any applications related to their ward.

Full details about the new Temporary Pavement Licences are available on the [website](#), including the EFDC Pavement Licence Policy, the standard licence conditions (that will be subject to change depending on premises specific circumstances) and the link to the on-line application form.

Members are encouraged to direct businesses to the EFDC [website](#) or to contact the [Licensing Team](#) for further advice or information.

2. ECC HIGHWAYS HIGHLIGHTS JULY (Pages 13 - 16)

Please see attached.

3. EFDC EMAIL ADDRESSES

We are pleased to advise that we have now completed the project to move Member contacts to the EFDC email addresses.

(Further information: Kim Partridge ext 4443)

4. EFDC SAFER SPACES COMMONPLACE REPORTING (Pages 17 - 24)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 25 - 26)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following application for a Premises Licence made under the Licensing Act 2003:

Applicant name: Vicky Hooker

Address of Premises: Cockleshack, car park Lindsey Street Community Association, Frampton Road, Epping, Essex, CM16 6RP

Brief details of the nature of the application:

A New application for a Street Trading Consent to sell hot and cold seafood

Thursday to Sunday 10.00 – 19.00pm

Consultation Period From: 31st July 2020 – 20th August 2020

Officer in charge: Debbie Houghton

Applicant name: Ollie's Events Ltd

Address of Premises: 42 St Peter's Avenue Ongar Essex CM5 0BU

Brief details of the nature of the application:

Online sales of wedding favours/products that will contain alcohol

Monday to Saturday 09.00 – 17.00pm

Consultation Period From: 30th July 2020 – 26th August 2020

Officer in charge: Debbie Houghton

Applicant name: Blakes Corporation Licence Ltd

Address of Premises: Blakes Golf Course, Epping Road, North Weald, Epping Essex, CM16 6RZ

Brief details of the nature of the application:

The Provision of Live Music Monday to Sunday 00.00 – 24.00 (midnight) on and off

The Provision of Recorded Music Monday to Sunday 00.00 – 24.00 (midnight) on and off

Late Night Refreshment Monday to Sunday 00.00 – 24.00 (midnight)

The Sale by Retail of Alcohol Monday to Sunday 11.00 – 24.00 (midnight) on sales only

The Opening Hours Monday to Sunday 07.00 – 24.00 (midnight)

Consultation Period From: 29th July 2020 to 25th August 2020

Officer in charge: Debbie Houghton:

Applicant name: ULAS PLANNING LTD

Address of Premises: **Rosmary (off licence), Dobb's Weir Road, Hoddesdon, EN11 0AZ**

Brief details of the natures of the application:

A1 shop to be used as an off licence.

If the sale of alcohol is for consumption off the premises.

Monday to Saturday 06:00 hours to 20:00 hours

Sunday 08:00 hours to 18:00 hours

Consultation Period

From: 31st July 2020 To: 27th August 2020

Officer in charge: Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Team

Kim Tuckey 01992 564034
licensing@eppingforestdc.gov.uk

PLANNING

1. Appeals Lodged

EPF/0063/20 – 8 Alderton Hall Lane Loughton IG10 3HJ - Demolition of an existing roof, erection of a new roof with an increase in height, loft conversion involving 3no front & 1no rear dormers together with internal & external alterations including rebuilding of garage to be used as habitable accommodation – Householder appeal – Honey Kojouri ext. 4124

EPF/0380/20 2 High Silver Loughton Ig10 4EL - Proposed change of decking shape to rear garden - Levels are as per previous approved application EPF/3242/17 – Householder appeal – Brendan Meade ext. 4078

EPF/0687/20 – 126 Forest Edge Buckhurst Hill IG9 5AD - Alteration of side extension front flat roof to pitched roof with gable end – Householder appeal – Honey Kojouri ext. 4124

2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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HIGHWAYS HIGHLIGHTS

DESPITE THE VIRUS: HIGHWAYS IMPROVEMENTS IN FULL SWING

COVID-19 remains a serious threat and last month we reported on the first steps we have taken with local councils in a number of urban Essex locations to provide safer highway areas for people to move around and social distance. We have tweaked some details as we gained user feedback and we are now preparing ambitious bids for the second tranche of government money to widen the scope and permanence of schemes that will encourage more active, healthier forms of local travel such as walking and cycling.

In support of this desire we have also launched our Stop. Swap. Go! campaign, designed to encourage people to rethink how we get about for short journeys, to help ease congestion, clean up air pollution and improve our health. You can read more about Stop Swap Go inside. July has also been a very busy month for all sorts of other highway progress across the county.

Essex Highways 'Press Releases' page (which also has back issues of Highways Highlights) carries announcements on many of them, including A133 improvements at Weeley & Frating; public launch of plans for Chelmsford NE Bypass and Beaulieu Station and, right at the end of the month, the launch of our latest County Member led pothole repair scheme, enabling all County Councillors to work with their local councils to nominate particular potholes they would like fixed beyond the ones we have already planned for repair.





COMMENT COUNCILLOR KEVIN BENTLEY

**DEPUTY LEADER,
ESSEX COUNTY
COUNCIL AND
CABINET MEMBER
FOR INFRASTRUCTURE**

Like the Government, ECC shares the ambition to get more people cycling and walking and we have been, and will be, putting in measures to encourage this for those that can walk or cycle short distances.

It is a fact that many journeys by car are less than three miles. Now, this is not a war on cars because many people do have to use them for all sorts of reasons, but it is a real campaign for people that don't really think socially and morally about whether they need to drive that short distance.

Not only will it clean up our air quality which is better for health, but exercise also improves your long term health and of course we reduce congestion. With fewer cars on the road, those who need them can move more freely. This is a responsibility of us all and we can all play a part.



THE STOP. SWAP. GO! 60 DAY CHALLENGE IS HERE...

The Stop. Swap. GO! campaign aims to encourage long term travel shift towards walking, cycling and bus use across Essex. Interest has been high with well over 40,000 people reached across social media platforms including facebook, Instagram and twitter.

August sees the start of the 60 Day Challenge with participants encouraged to complete a daily sustainable travel task and build lasting habits. To boost participation, the first 500 VIPs will be awarded a branded water bottle and automatically entered into a prize draw to win a bike and cycling gear to the value of £1000.

There will also be weekly spot prizes for participants completing specific challenges and users will be encouraged to share their experiences on social media. Register and take part now on the [Stop. Swap. Go! website](#) and follow the campaign on [Facebook](#) and [Twitter](#). To contact the team directly email Stop.Swap.Go@essex.gov.uk





LOVE TO RIDE
ESSEX

WORTH SPREADING THE LOVE - TO RIDE!

The Government is now investing heavily in getting more of us cycling, and those who do cycle, doing more. One of Essex's key investments is a partnership with **Love to Ride**, a supportive and encouraging cycling community, with our own local incentives and contacts.

People can register and then record their rides, praise and encourage others, enter prize draws and get ideas for rides and cycle group details. Walking is just as important and very much encouraged by **Active Essex** which works to support everyone of all ages, sizes and abilities to become more active and more healthy.



USE WHAT3WORDS ON ESSEX HIGHWAYS WEBSITE TO REPORT EXACT SITE OF POTHOLES AND OTHER ISSUES

When a councillor or a member of the public wants to report a pothole or any other problem on a road or public footpath, they now have the option to give the precise location using something called 'What3Words'.

Anyone with a smartphone can download the What3Words app which shows you exactly where you (and the pothole) are and three words defining a unique location.

You can then enter those three words in the search bar **when you report your concern online**. This may be particularly helpful in rural areas. Our inspectors can get straight to where the problem is, saving time and money by avoiding ambiguity. **More info here**



POTHOLES, PAVEMENTS DRAINS AND STREETLIGHTS FIXED IN THE MONTH...

Potholes fixed per district/city/ borough in June are as listed below:

When considering these numbers, remember that there are many more miles of road in Uttlesford than in Harlow, for example, and the balance of types of road (main, secondary, local) are different too, so a direct comparison is misleading.

11,793 drains were cleared in June, including 2,247 across Basildon, Brentwood and Rochford districts along the A127 including slip roads and circulatory junctions.

In July regular district by district clearing of drains on local roads continues in Basildon, Chelmsford, Colchester and Uttlesford. Street lights fixed in June are included here for the first time.

For more efficient working (saving crews travel time) lights are repaired in local areas within a district before moving on to the next district, unless there is, for example, a failure of several lights at a busy junction which are repaired as a priority.

Some lights fail due to power supply issues which must be repaired by the electricity supplier – this can take time.

DISTRICT	COUNTY ROUTES	LOCAL ROADS	PAVEMENT DEFECTS FIXED	DRAINS CLEARED	STREETLIGHTS FIXED
BASILDON	78	36	92	***	417
BRAINTREE	71	76	71	0	164
BRENTWOOD	70	27	16	***	158
CASTLE POINT	48	58	26	0	199
CHELMSFORD	102	99	135	4517	309
COLCHESTER	67	38	59	3135	196
EPPING FOREST	156	52	97	0	279
HARLOW	22	65	28	0	214
MALDON	36	48	11	0	96
ROCHFORD	44	17	31	***	183
TENDRING	29	52	159	0	188
UTTLESFORD	78	58	26	1894	84
TOTALS	801	626	751	11793	2487

Please Note: Drains Cleared *** We took advantage of lane closures for verge cutting on the A127 to clear 2,247 drains along the road and adjoining roundabouts and slip roads. The A127 has sections in Brentwood, Basildon and Rochford districts.



EFDC Safer Spaces Commonplace report 3 August 2020

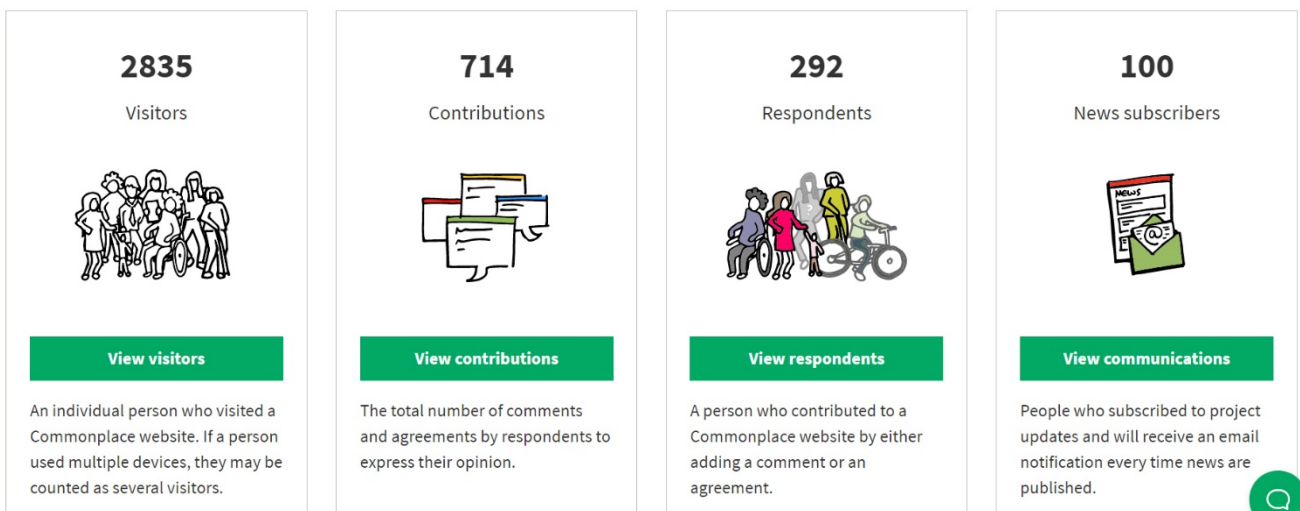
Visit the website and have your say at <https://efdcsaferspacescovid19.commonplace.is/>

Engagement

The **EFDC Safer Spaces during COVID-19** commonplace platform launched on the 13 June 2020. Up to 3 August there were 2,835 visitors. This has increased by 302 in the 2 week period since 20 July 2020.

Total contributions are now at 714 which is up by 15 since 20 July. The contributions are made up of 203 comments and 511 agreements. 100 people have subscribed to receive the project news by email.

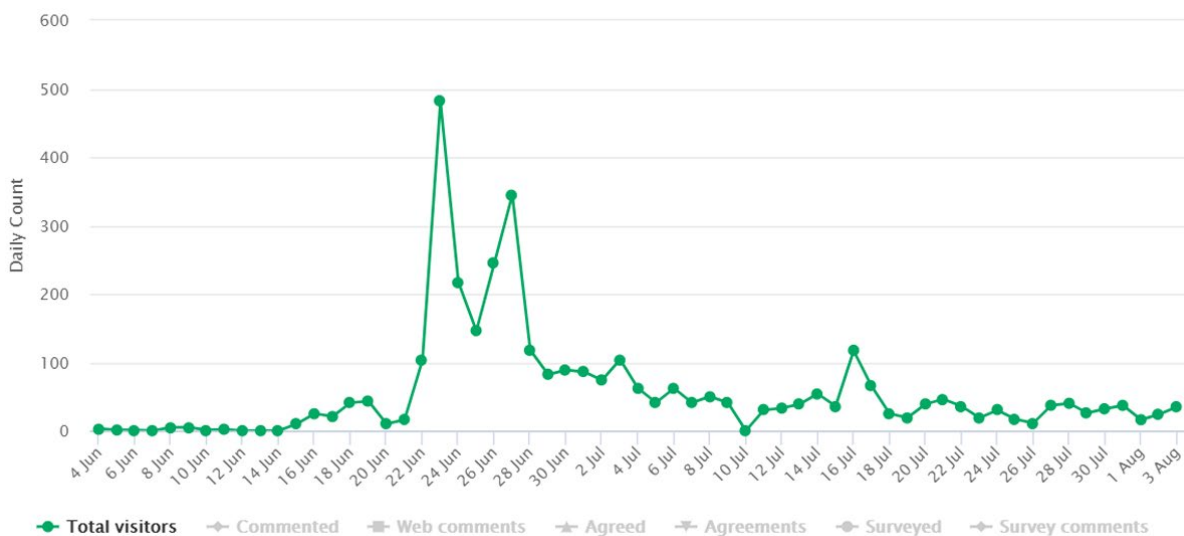
Of the 292 respondents, 178 confirmed their email address to be genuine and are public. There are 31 comments and 97 agreements from 114 unconfirmed respondents which are not public.



The top 3 referrers are:

1. Facebook 812
2. Epping Forest District Council website 669
3. Visit Epping Forest website 339

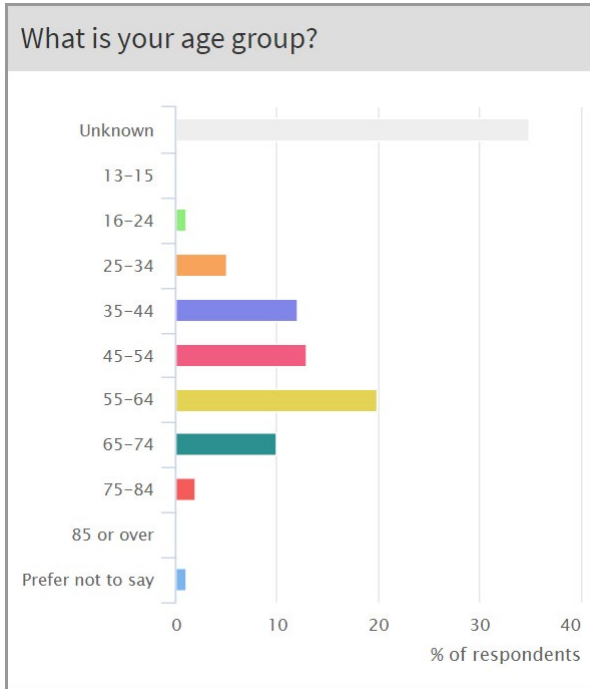
Visitors over time



Demographics

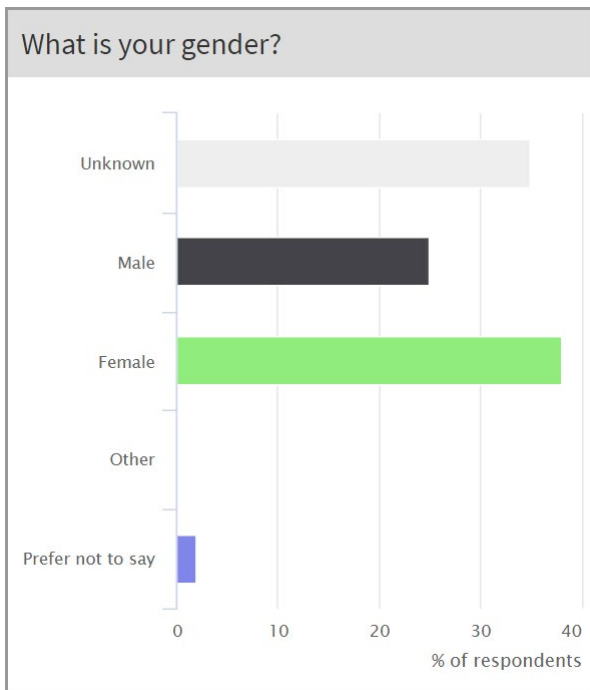
What is your age group?

The age group most represented in comments is between 55-64 years. Only 6% of respondents are younger people below the age of 35. 35% are unknown.



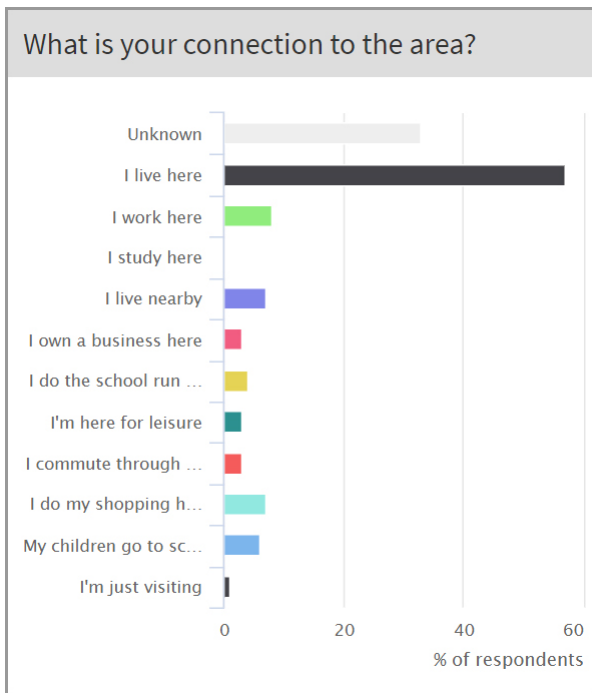
What is your gender?

38% of respondents identified themselves as female and 25% male. 36% are unknown or prefer not to say.



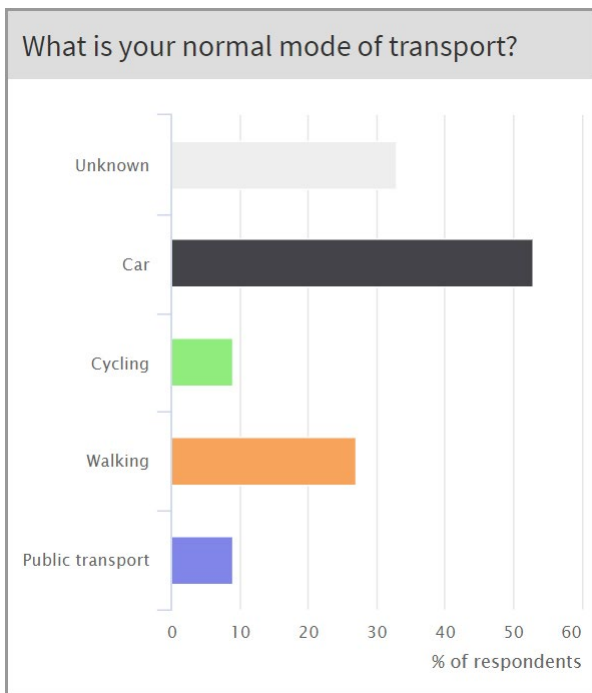
What is your connection to the area?

57% of respondents replied 'I live here'. 33% unknown.



What is your normal mode of transport?

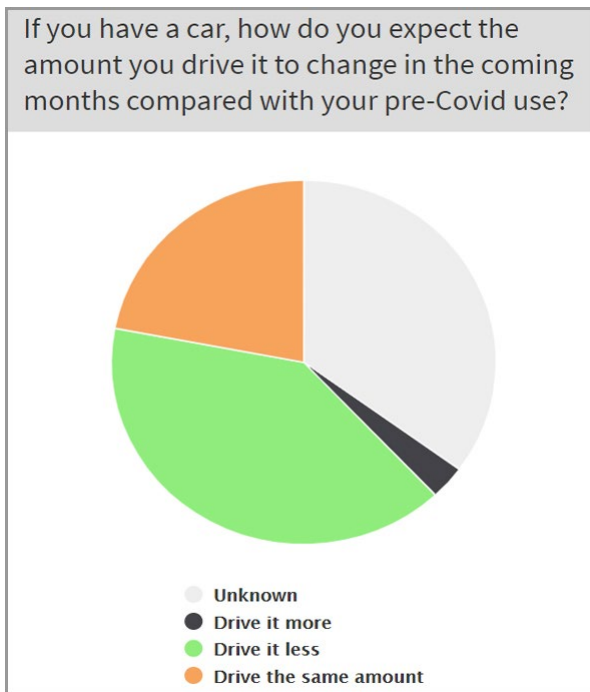
53% car, 27% walking; cycling and public transport 9%. 33% unknown.



Transport and air quality

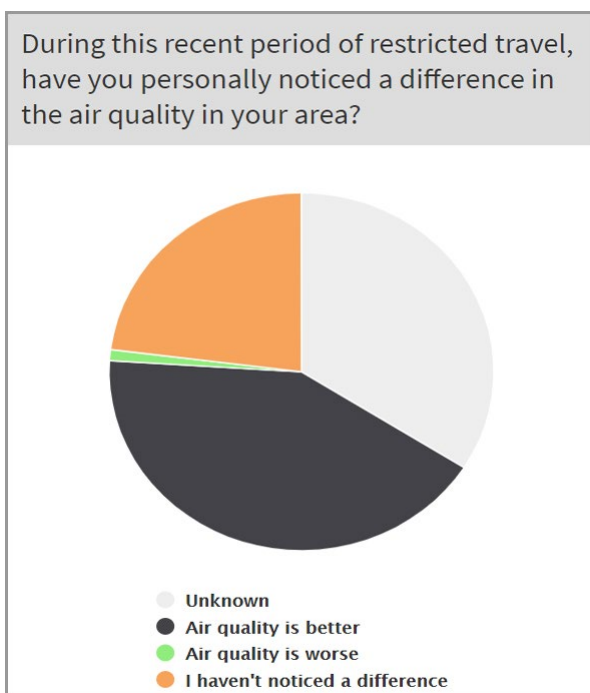
If you have a car, how do you expect the amount you drive it to change in the coming months compared with your pre-Covid use?

40% of respondents said they would drive it less. 22% said drive the same amount and 3% said they would drive it more. 35% unknown.



During this recent period of restricted travel, have you personally noticed a difference in the air quality in your area?

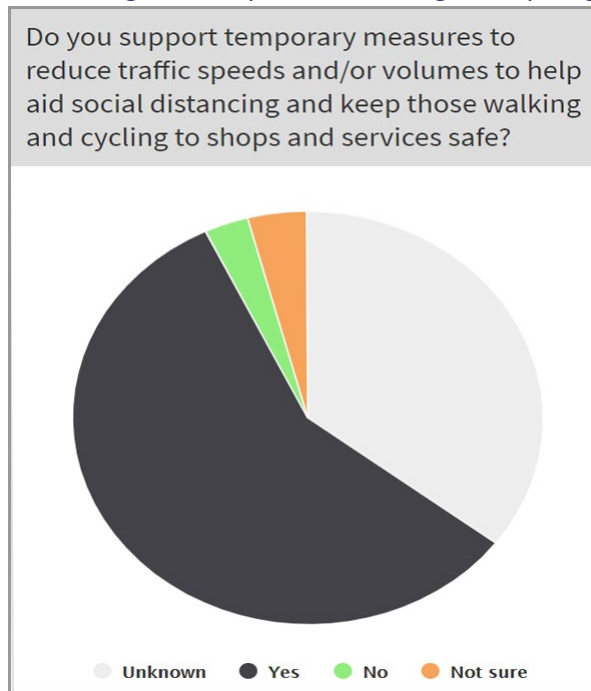
42% said air quality is better, 23% haven't noticed a difference, 1% worse. 34% unknown.



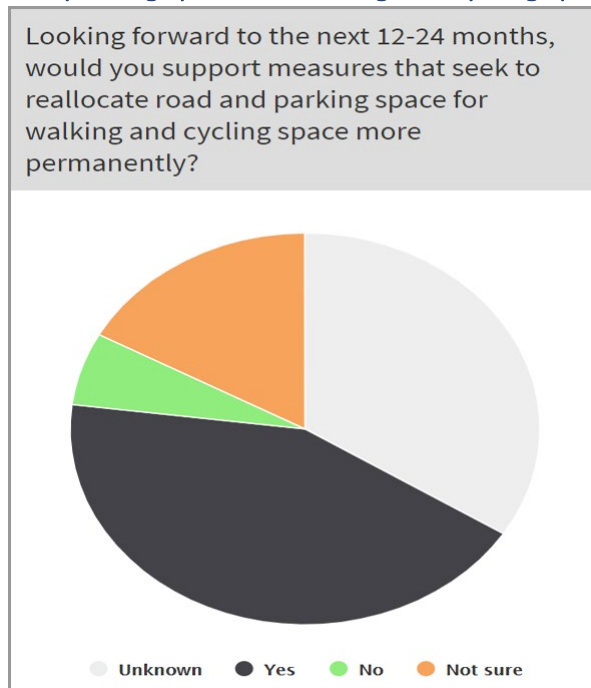
Support for interventions and measures

58% of respondents support measures to reduce traffic speeds and volumes to help aid social distancing, with 43% noting they would support measures that seek to reallocate road and parking space for walking and cycling more permanently.

Do you support temporary measures to reduce traffic speeds and/or volumes to help aid social distancing and keep those walking and cycling to shops and services safe?



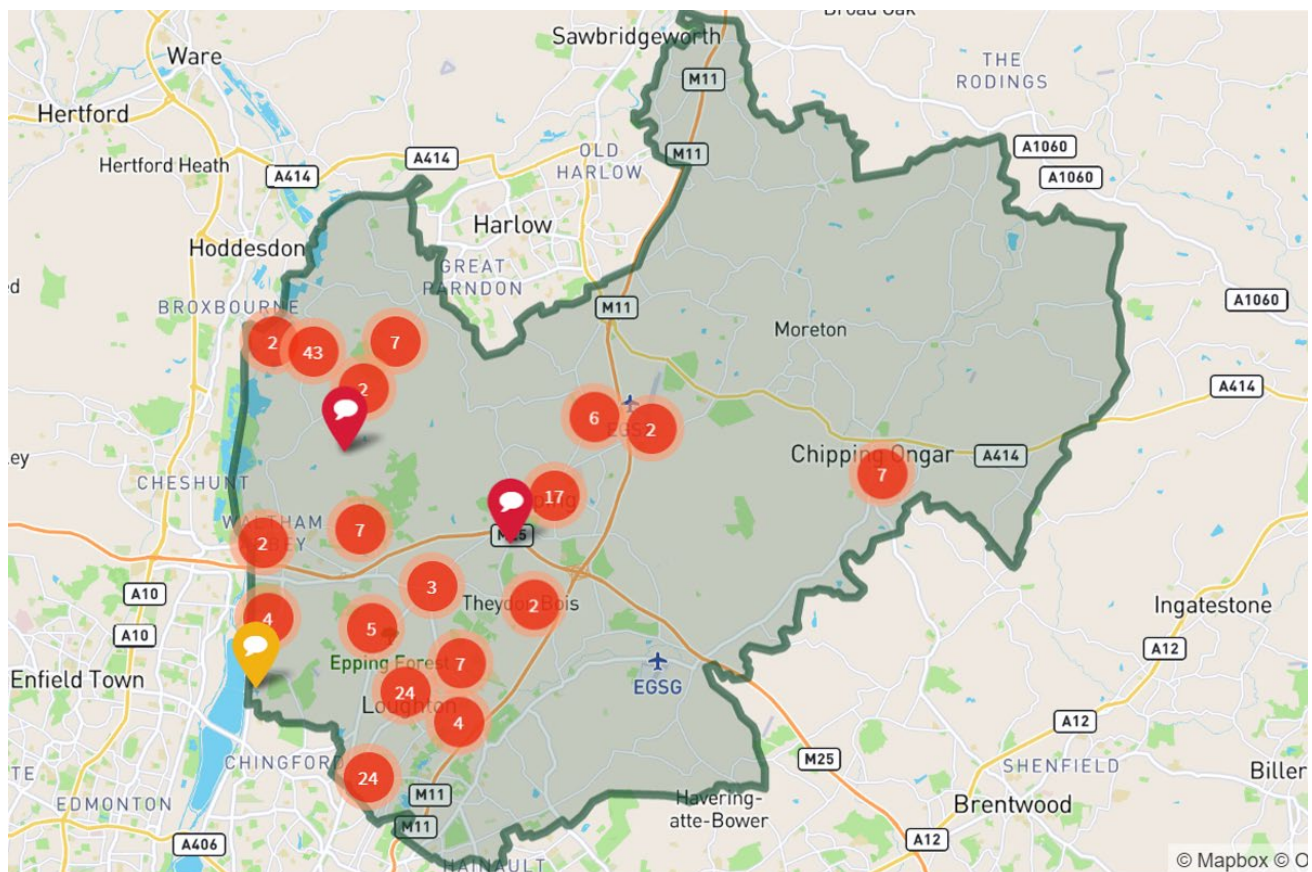
Looking forward to the next 12-24 months, would you support measures that seek to reallocate road and parking space for walking and cycling space more permanently?



Comments across the District and actions

The comments so far have been focused in the west of the district, with a large number about Lower Nazeing, Loughton and Buckhurst Hill, amongst other areas West of the M11.

We will review comments to see what interventions the Council can propose to help create safer spaces with good active travel options. Some of the issues relating to speeding, cycle lanes, pavements, parking and any issues in Epping Forest itself should be reported directly to the relevant body. Details can be found at the end of this report.



Above: Commonplace heat map on 3 August 2020.

How could we make it better?

When asked How could we make it better? The top 10 improvements were:

1. Slow down traffic 83
2. Reduce speed limit 67
3. Restrict vehicle access 38
4. More space for walking 34
5. Keep the pavement clear 29
6. Cut back foliage 27
7. More space for cycling 24
8. Restrict parking 23
9. Safer junction 23
10. Add crossings 22

Actions

Some of the comments which are not primarily to do with social distancing should be reported direct to the relevant body to action. These include:

Roads and pavements

For issues with roads and pavements such as blocked pavements, cycle lanes, safer junctions, traffic concerns, cut back foliage – report to Essex Highways - [Essex Highways tell us about road or highway issues](#).

Parking

For issues with parking – report to NEPP - [North Essex Parking Partnership \(NEPP\) contact us](#).

In Epping Forest

For issues with overgrown footpaths in Epping Forest – report to City of London - [City of London fault reporting](#).

Everything else

All other issues can be reported to Epping Forest District Council - [Epping Forest District Council report a problem](#).

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Agenda Item 5

Chairman's Events August

Date	Event	Venue	Attending
Saturday 15 August	Commemoration of VJ Day and the End of the Second World War	St John's Church, Epping	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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